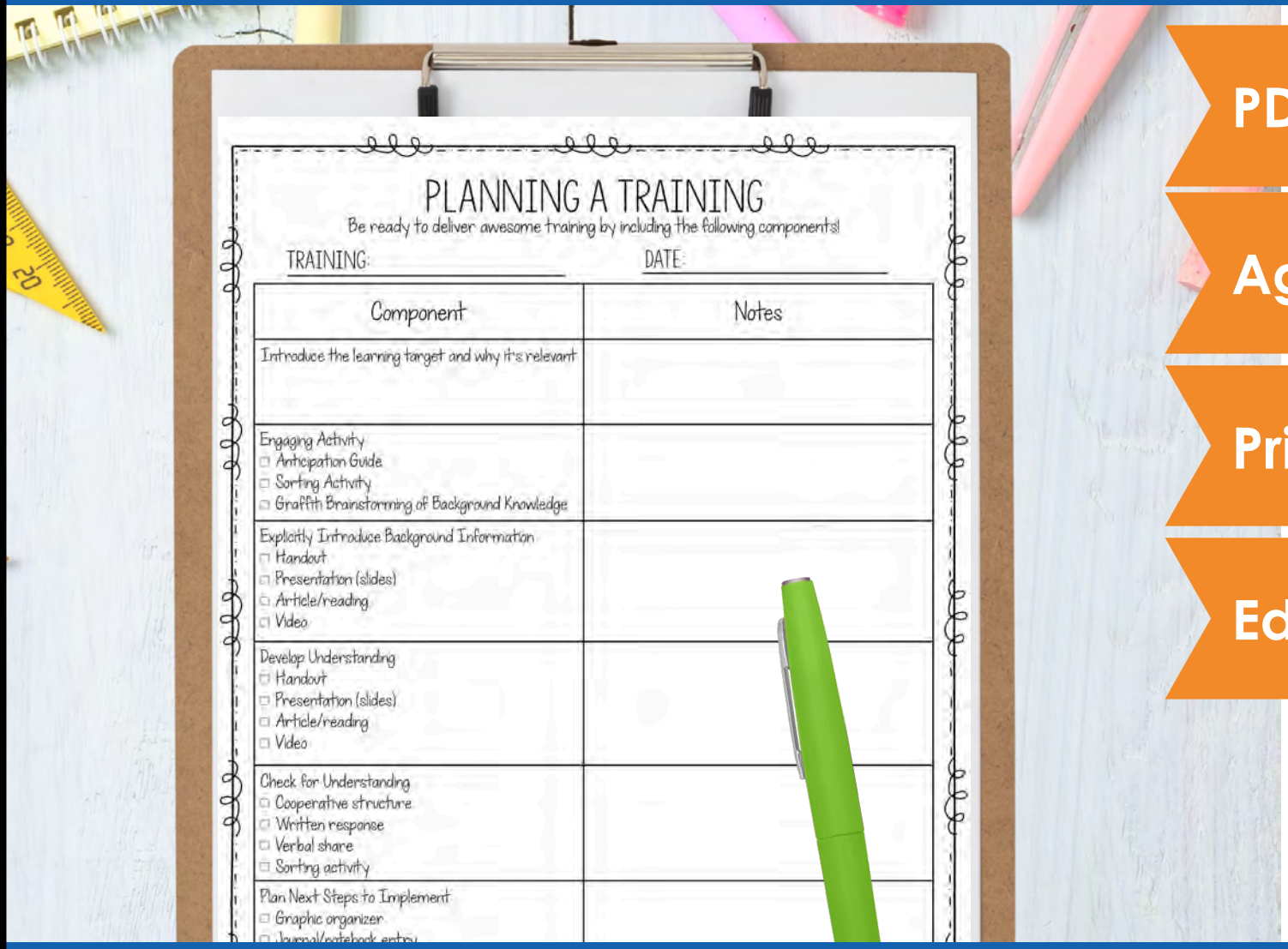
PROFESSIONAL DEVELOPMENT TOOLKIT



- PD How-to guide
- Agendas + surveys
- Printable activities
- Editable slides

BUZZING with Ms. B

PROVIDE PD WITH READY TO GO TOOLS

WHAT LEADERS ARE SAYING ABOUT THE PD TOOLKIT

"I was given the job of "lead teacher" without any guidance as to what I would actually do. I decided it was mostly a coaching position and used this and other resources to help me figure out how best to support teachers. It has been great! Thanks!"

"This is a great resource to use as a coach within a school. The resources and advice are easy to understand, actionable and build confidence. I have purchased many of Chrissy's resources and have never been let down."

"I am in a new role and will be planning and facilitating all of our teacher PD next year. I am using these resources to help me get started and have found so many helpful ideas to plan PD sessions that our teachers will enjoy and find meaningful. Thanks for sharing your experience with this resource!"

"I love this resource! It's so helpful when planning PD's. I don't have to reinvent the wheel and the useful forms help keep me focused and productive. Thank you!!!"

BUZZING with Ms. B

BETTER PD, FASTER

✓ **Everything you need to plan and deliver quality professional development to teachers, from start to finish.**



WHAT'S IN THIS RESOURCE?



- ✓15-page how-to guide
- ✓7 printable and editable surveys
- ✓PD planners
- ✓Agendas, editable
- ✓10 icebreaker activities
- ✓19 PD handouts
- ✓13 editable presentation templates
- ✓8 preformatted activity slides

THE PD HOW-TO GUIDE WILL HELP YOU...

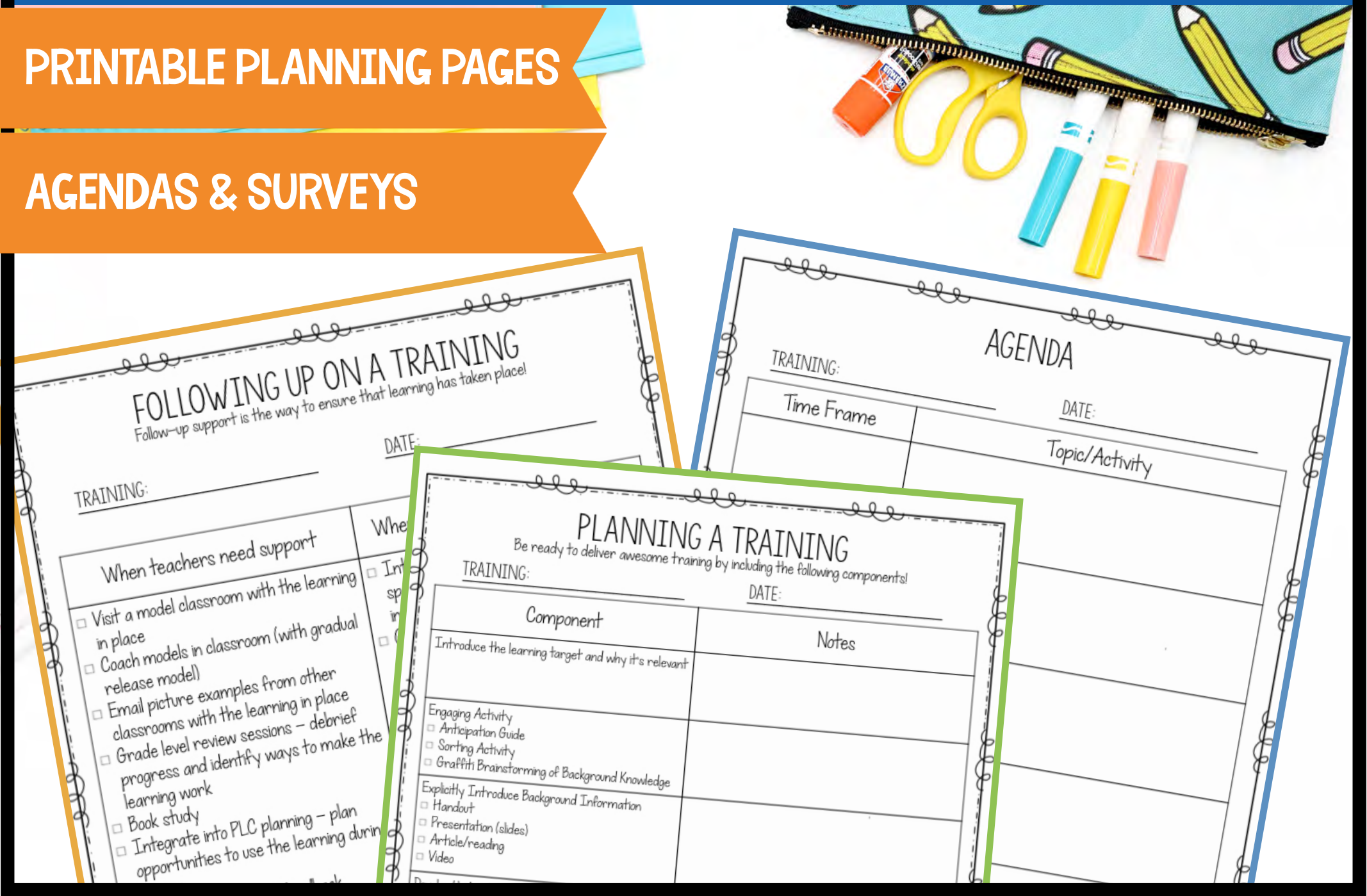
- ✓Figure out what PD is needed or wanted
- ✓Make a PD plan
- ✓Teach adult learners
- ✓Plan professional development
- ✓PD organizational tips
- ✓How to get teachers to attenc
- ✓Tips for presenting: dos and don'ts
- ✓How to be prepared with your PD checklist



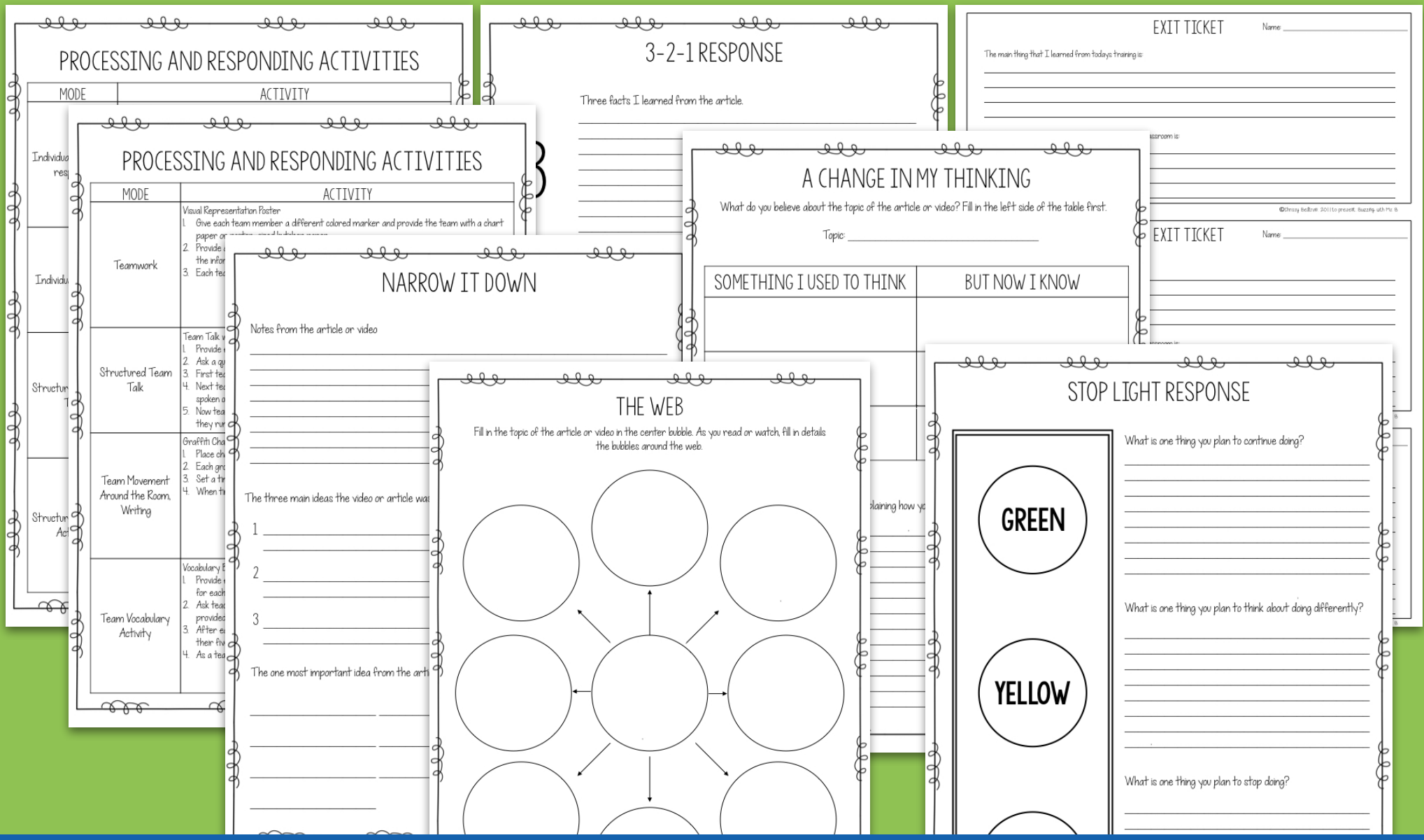
ALL THE TOOLS YOU NEED FOR PD

PRINTABLE PLANNING PAGES

AGENDAS & SURVEYS



16 DIFFERENT SHEETS FOR TEACHERS



HELP TEACHERS PROCESS NEW INFORMATION AND RESPOND

SLIDE SHOW TEMPLATES



12 DIFFERENT STYLES TO CHOOSE FROM!

THUMBS UP / THUMBS DOWN

- Listen to each statement.
- Decide whether you agree (thumbs up) or disagree (thumbs down). You must make a decision: no thumbs in the middle!

VISUAL REPRESENTATION POSTER

- Each team member needs a different colored marker.
- Use the chart paper to create a visual representation poster about ____. Include pictures of everything you've learned about that topic and show how the ideas are related.
- Each team member has to add something to the poster using their colored marker.

VOCABULARY BUILDER

- Each person needs __ index cards.
- As you read, record the five most important words from your learning on your cards.
- Once everyone is done, each person should share their cards with the team and explain why they chose them.
- As a team, come to a consensus about which five words are most important.

APPLY IT!

- Look over your lesson plans for the next week.
- Find 2 places to apply the learning from today!

Activity Slides: ready-to-go slides with directions for PD activities! Plug into any presentation!

GRAFITTI

- Each team starts at one chart.
- Wait for the timer to begin. Use the colored marker you received to write everything you can think of related to the topic on the chart.
- When the timer goes off, move to the next chart and continue!

PARTNER TALK

- Decide who is Partner A and Partner B.
- One minute: Partner A talks about ____. Partner B listens.
- One minute: Partner B summarizes what Partner A said.
- One minute: Partner B talks about ____. Partner A listens.
- One minute: Partner A summarizes what Partner B said.

- Read the items on the cards.
- Sort them into two groups: ____ and ____.
- All cards must be sorted into one group or the other. No cards in the middle!

TEAM TALK

- Get __ talking chips.
- Each person takes a turn answering the question and putting a chip into the middle of the table. Question: ____
- Once each person has answered the question, y
order, adding a chip to the middle of the tab
- When you run out of chips, please just list
your team!
- Use up all of your chips!

BUZZING with Mrs. B

8 DIFFERENT ICEBREAKER ACTIVITIES!

BUZZING with Ms. B

Ice Breaker
THAT'S ME! CARDS

I do food prep for the week.	I will wait in line for new technology.	I play a sport.
I don't watch TV	I watch SO MUCH TV.	I read at least one book every month.

Ice Breaker
THAT'S ME! CARDS

I don't use soc	I have a gym membership but don't go there.	Even if I could move anywhere, I would stay here.
I have to be to take atter the t	I am very afraid of insects or spide	I'm a cat person.

Selfie Scavenger Hunt

Directions

Your job is to take selfies of each scenario b your contact person. Once you've completed them to your person, hurry to get back to t

The first team to return is the winner! Reme your team must be in the selfie!

Selfies

- Grading papers wi
- Playing on the pla
- Checking out a b
- Using manipulati
- Reading on the c

Selfie Scavenger Hunt

Directions

SELFIE SCAVENGER HUNT

DIRECTIONS

Your job is to take selfi contact person. Once y your person, hurry to g

Ice Breaker
THAT'S ME!
OVERVIEW

Amount of preparation	Low. Print & cut.
Time Needed to Play	Short. Do as few or as many rounds as you like.
Level of difficulty for participants	Easy. Just standing/talking.
Type of activity	Whole group or small group activity.

PREPARATION

Print out the statements and cut them out. Put them in a bowl or hat.

DIRECTIONS

Draw out one statement and read it aloud. Everyone who agrees with the statement stands up and shouts, "That's ME!"

Ice Breaker
SCAVENGER HUNT: 3 VERSIONS
OVERVIEW

Amount of preparation	Low. Copies and team assignments.
Time Needed to Play	Significant
Level of difficulty for participants	Fairly challenging. Need to be able to walk quickly.
Type of activity	Team competition.

PREPARATION

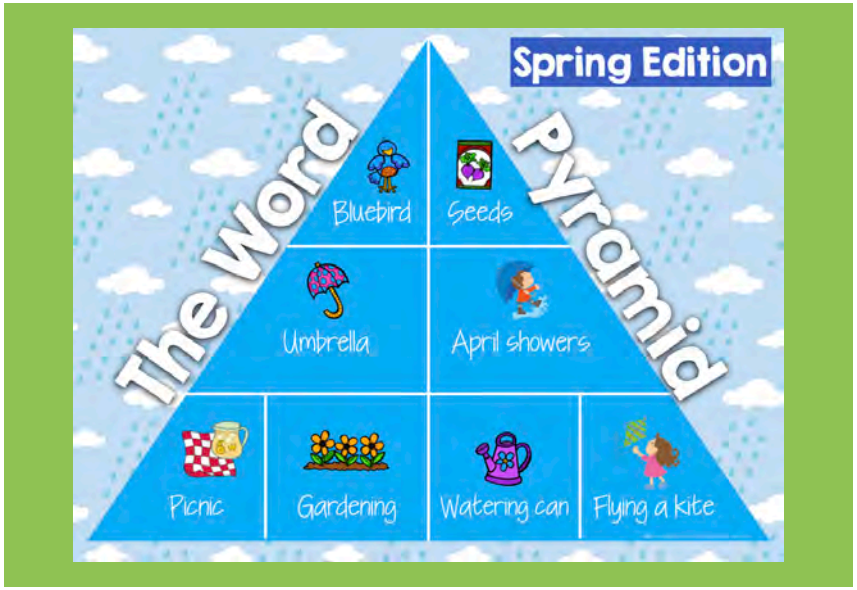
Print out two copies of the list for each team. Assign a contact person for each team. At least one person on the team needs a phone capable of taking selfies and texting them to the contact person. The contact person also needs a phone capable of receiving the selfies. One person on each team needs the scavenger hunt list, and their contact person also needs it, to mark off which selfies they've received. (An editable version is included in the "Editable Icebreakers" file)

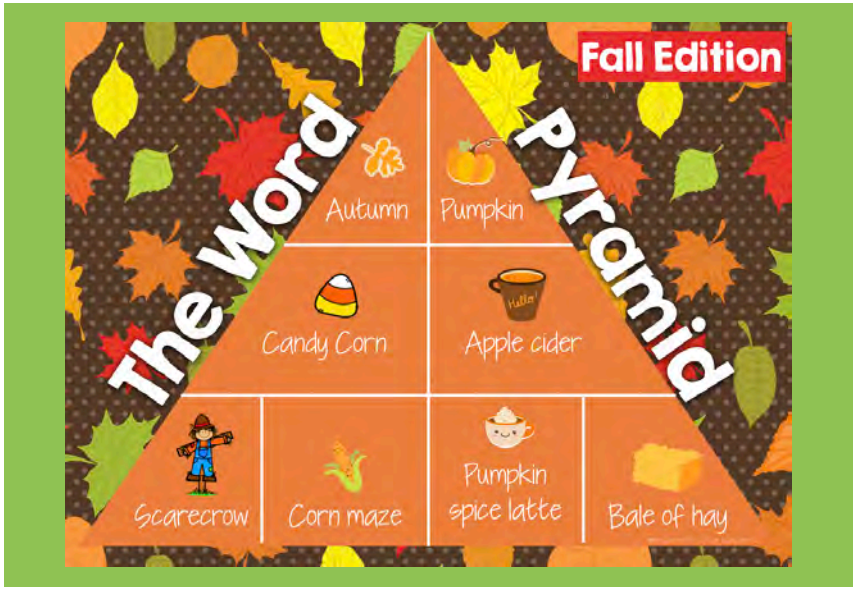
DIRECTIONS

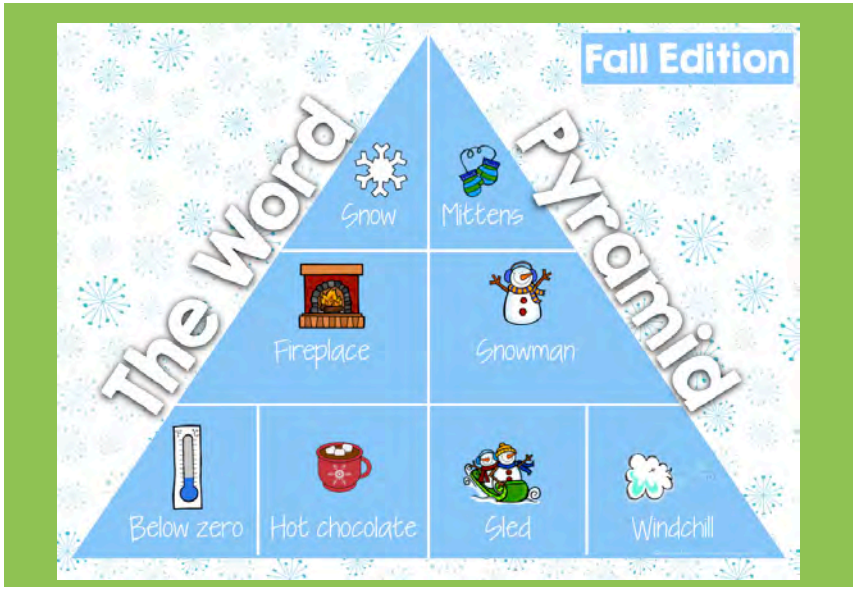
Each team has to move through the school, taking the selfies described from the list. The first team



ICEBREAKER: WORD PYRAMIDS









A FUN, INTERACTIVE ACTIVITY YOU CAN PERSONALIZE!