

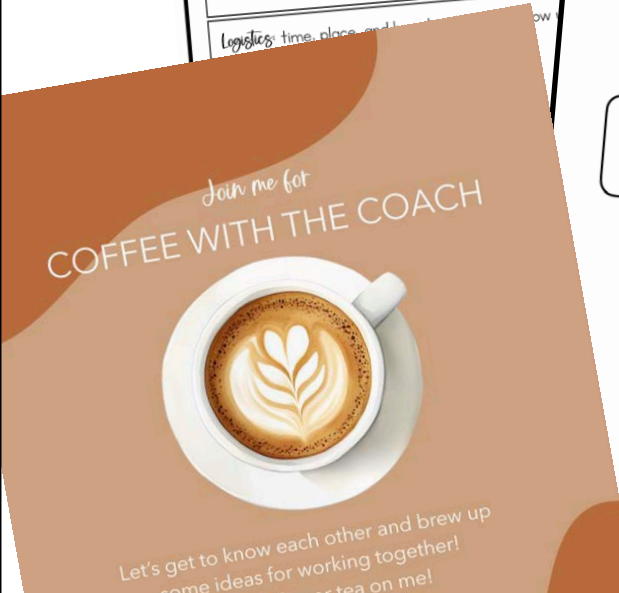
COFFEE WITH THE COACH EVENT GUIDE



Guide & planner

4 different flyers

Surveys for teachers



Join me for
COFFEE WITH THE COACH

Let's get to know each other and brew up
some ideas for working together!
Enjoy coffee or tea on me!



COFFEE
with the

Let's get to know each other and brew up
some ideas for working together!
Enjoy coffee or tea on me!

Date
Time
Location

Special notes: where to sign
up, what to expect, what to
bring



Join me for
Coffee with the Coach

Let's get to know each other and brew up
some ideas for working together!
Enjoy coffee or tea on me!



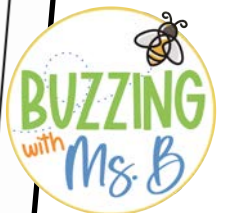
Coffee with the Coach

A getting to know you event

Let's get to know each other and brew up
some ideas for working together!

Got questions about coaching? I can't
wait to meet you and answer them!

Enjoy coffee or tea on me!



INTRODUCE YOURSELF & BUILD RELATIONSHIPS

THIS RESOURCE WILL HELP YOU...



✓ Plan a meet the coach event

✓ Introduce your role to teachers

✓ Begin building coaching relationships



COFFEE WITH THE COACH PLAN

HOW-TO GUIDE

Purpose: Host an event in order to establish your coaching work this year. This event can be multi-purpose. Ask yourself what you'd like to get out of this event! Possible ideas:

- To introduce yourself as a person
- To introduce your role as a coach
- To start building coaching relationships with teachers
- To learn about teachers as people
- To begin identifying areas of coaching support and help for teachers

Principal Dialogue: Discuss the following questions with your colleagues to plan the best possible event!

- Will this be an optional event or will teachers be required to attend?
- Will teachers be more likely to come during the day or after school?
- Can any supplies (coffee, tea, treats) be provided?

Logistics: Decide how the event will best work at your school. Consider the following options:

- You can have teachers sign up for a time to meet with you.
- You can just share a range of times to have teachers drop in (not all teachers will attend but can work at some schools).
- You can take a cart and visit classrooms.
- Will you host the event in your room or space, or in a common area?
- Note: sometimes you can only manage to host this event during certain times. It isn't ideal to have teachers drop in during class time.

Name: _____

GOALS I'VE GOT BREWING



THIS RESOURCE INCLUDES...

✓ 2 page event planning guide

✓ Event planner

✓ Teacher survey

✓ 4-square teacher questionnaire

✓ 2 editable flyers in color

✓ 2 editable flyers in black & white

PLAN AN EVENT TO INTRODUCE YOURSELF!

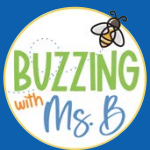
COFFEE WITH THE COACH



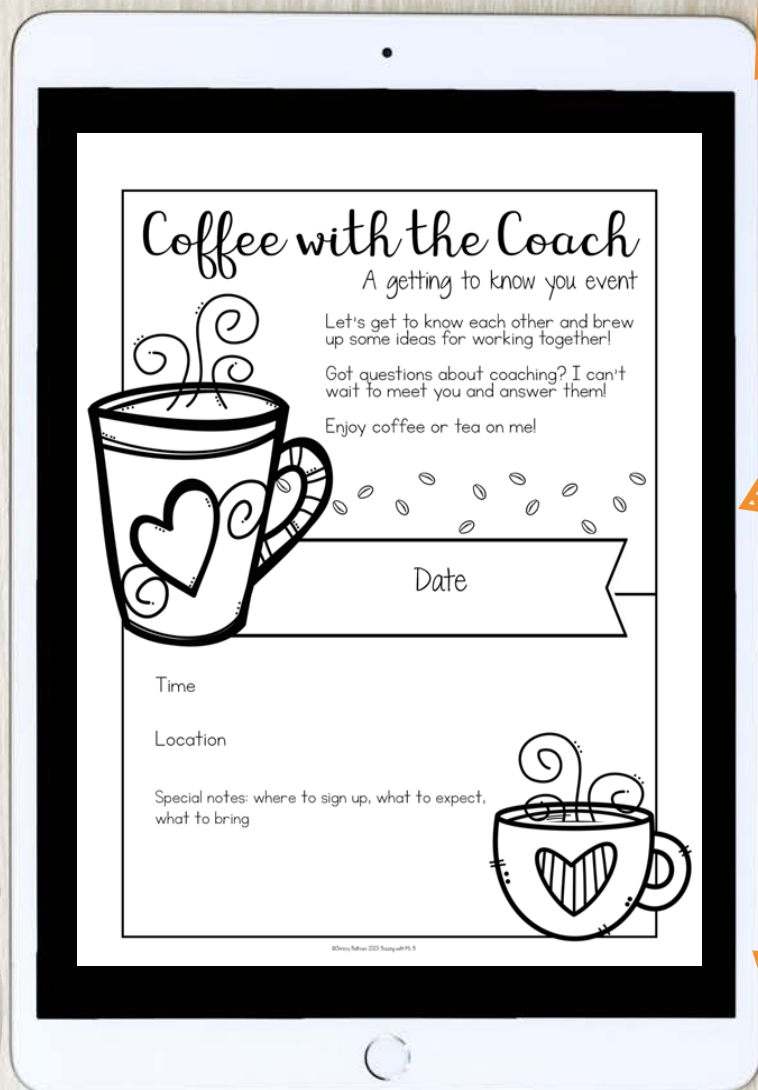
- ✓ Introduce yourself as a person
- ✓ Introduce your role as a coach
- ✓ Get to know teachers
- ✓ Identify areas of coaching support and learning opportunities for teachers



EDITABLE FLYERS



EACH FLYER INCLUDES...



A cute coffee theme

Editable spaces for date, time, and location

Special notes: where to sign up, what to expect, what to bring, or how to contact you

GET STARTED ON THE RIGHT FOOT!

